



Date Posted: June 23, 2021

Send resume to: Name: Kathryn McIntyre
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Type of Employment: Summer: Part-Time If part-time, # of hours per week Full-Time:

Job Title of Open Position: Reading Intervention Teacher

Salary: Starting at \$26,000 Salary will be: hourly other

Employer: Saint Amelia School Department Intervention Services

Location Address: 2999 Eggert Road
Tonawanda, NY 14150

Employer website: www.stameliaschool.org

Brief Job Description

The intervention teacher provides specialized training in reading, English, and/or writing to students who are struggling academically; he or she also works with the Director of Special Education to implement intervention programs.

Essential Duties & Responsibilities

CATHOLIC DIMENSION:

- Integrates Church and Catholic social teaching throughout curriculum
- Participates in faith formation experiences; is active in the faith life of the school
- Ensures that prayer is a regular part of classroom and school procedures
- Provides opportunities for Christian service learning as part of the curriculum
- Demonstrates an understanding of Catholic identity
- Participates in adult faith formation and professional development opportunities
- Effectively uses catechetical methods
- Creates sacred ground as part of the classroom environment
- Leads daily prayer and participates in school liturgies

CURRICULUM/INSTRUCTIONAL:

- Follows initiatives related to new developments in the educational areas of research, psychology, child development, curriculum and co-curricular activities
- Follows NYS CTE/Technology standards and Diocesan curriculum to ensure implementation of appropriate teaching methodologies and new developments in specific areas such as: math, literacy, technology, digital literacy, interdisciplinary teaching
- Implements all accommodations and services for students with exceptional needs as stated with

IEP and 504 plans

- Continuously assesses progress, monitoring all students, utilizing data from NYS assessments, standardized testing and classroom performance to implement research based strategies to provide appropriate, meaningful instruction
- Works collaboratively with the Director of Special Education to ensure a comprehensive program that meets student needs
- Participates in a professional learning community in the school
- Maintains lesson plans that are clear, complete and up to date
- Plans lessons addressing student learning styles, prior knowledge and skills that promote and encourage learning for students of varying abilities
- Uses computer/technology and/or other available instructional resources to enhance learning
- Provides multiple learning opportunities for students to demonstrate/accomplish learning goals
- Guides students to understand how concepts/content are relevant to their lives

CLASSROOM MANAGEMENT:

- Maintain compliance with Safe Environment requirements through attendance at a diocesan Safe Environment workshop and completion of ongoing training requirements as assigned
- Follows and enforces school procedures and policies
- Sets, enforces and shares behavioral and work standards with students and parents/guardians
- Establishes and maintains consistent procedures for group work, transition time and non-instructional activities in the classroom and the school
- Preplans activities of the class with regard to materials, use of time, and scope of program
- Monitors student behavior at all times; responds to behavior in an effective and sensitive manner using positive reinforcement or appropriate consequences
- Oversees distribution and return of textbooks and supplemental student materials ; completes an inventory of materials and equipment in the classroom as needed

PROFESSIONALISM:

- Uses clear and correct language in spoken and written communication to students and parents
- Respects the legality and confidentiality of documentation, record-keeping and communication
- Exhibits personal behaviors that promote student learning including punctuality, regular attendance, sense of humor, initiative, energy and enthusiasm
- Exhibits professional behavior that affects student learning, professional dress, mature judgement, fairness, poise and self-control
- Models professional behavior when utilizing social media
- Reads and keeps current on theory and educational best practices; seeks and participates in opportunities for professional growth
- Takes a leadership role in team or departmental decision making; ensures that decisions are based on the highest professional standards keeping the students' best interests at the forefront

PRINCIPAL ASSIGNMENTS:

- Completes reports and surveys
- Attends faculty meetings, department chair meetings and other administrative meetings as requested
- Reviews emergency drills and procedures with students
- Performs responsibilities with integrity, honoring confidences and loyalties ascribed to and required of a faculty position
- Other duties as requested by principal

STUDENT/BEHAVIOR MANAGEMENT:

- Supervises students inside and outside the classroom in accordance with the regulations established by the school
- Responsible for tracking attendance and procedures related established by school administration

Qualifications: Required Education/Experience

- Bachelor's degree leading to Master's degree
- New York State permanent certification or Professional Certification required
Experience preferred in the area designated with certification

Desired Skills

- Ability to work with students meeting their individual educational needs
- Ability to be a team player
- Forward thinker that looks for continuous improvement, creative approaches to teaching techniques
- Flexibility with approach to teaching to meet individual learning styles
- Ability to problem solve, working cooperatively with others to do so
- Incorporates real life problem solving lessons into curriculum
- Ability to keep informed about innovations and programs with respect to the teaching of ELA
- Assesses students and groups of students using various test results to help determine placement.
- Uses data, such as progress reports and areas of trouble, to provide instruction to students and bring their skills up to grade-level.
- Monitors the progress of his or her entire caseload, maintains records and communicates with parents and teachers.
- Attends and participates in ongoing training sessions, data analysis meetings and workshops.
- Works with a team to help identify the best practices for individual students and groups of students.
- Provide input regarding the development and implementation of an intervention plan.
- Works with teachers and principals to teach the intervention tactics.
- Prepares reports for parents, teachers and administration regularly.
- Attends the appropriate training to improve knowledge and skills.
- Participates in evaluations of the intervention plan.

TECHNOLOGICAL SKILLS DESIRED:

- Computer literate, including working knowledge of Google Suite and Microsoft Office
- Overall comfort with computer applications

E.O.E.

How to Apply: By Mail E-Mail Fax as above, no later than **07/15/2022**